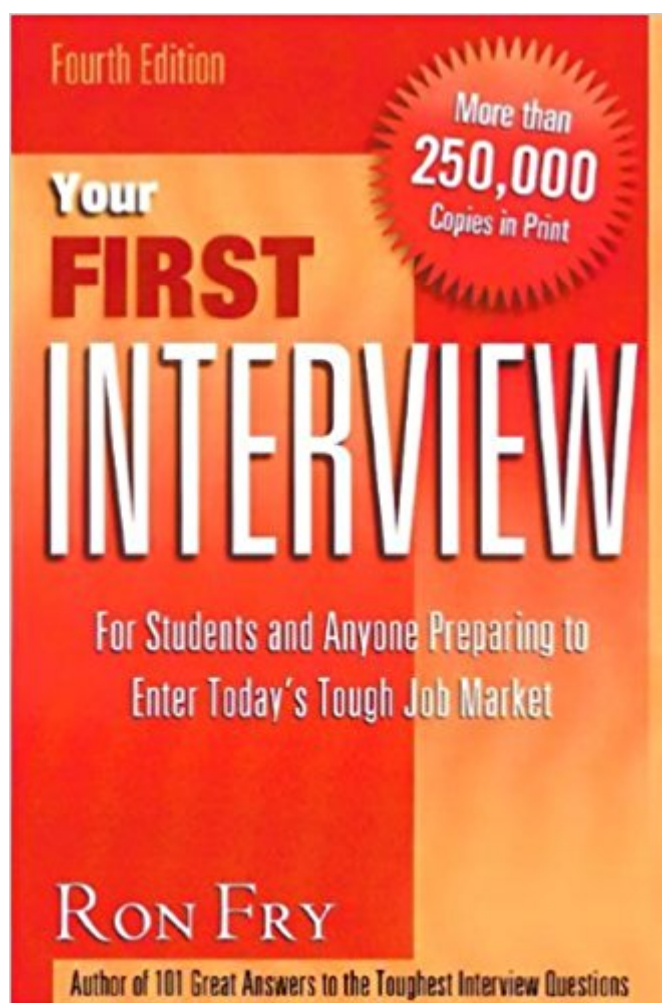


The book was found

Your First Interview: For Students And Anyone Preparing To Enter Today's Tough Job Market



Synopsis

The purpose of Your First Interview is to ease anxiety at a time that's usually characterized by sweaty palms and pounding hearts. Whether unemployment is at a record high or record low and the country's at war or at peace- these factors have little to do with the task at hand- the fact that the reader is facing their very first job interview and they need to get ready.

Book Information

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Customer Reviews

YA-- This informative handbook lets a first-time job hunter know what is needed to land a job. It shows how to find information about a company, gives examples of resumes, explains how to get an interview, discusses behavior during the interview, and suggests follow-ups. Comprehensive, thorough, and reassuring. Copyright 1991 Cahners Business Information, Inc. --This text refers to an out of print or unavailable edition of this title.

Ron Fry is a nationally known proponent for the improvement of public education and an advocate for parents and students playing an active role in strengthening personal education programs. In addition to being the author of the best selling How to Study series, which has sold over two million copies to date, Fry has written more than 30 different books with the intention of providing resources to assist in education reform to realize his ultimate goal of achieving optimum student success.

This is a fairly small, short book, but it's packed with lots of helpful information. It goes through what

you should wear on your interview, how to behave with the receptionist or front desk person, what to bring with you, and other details that someone who's never had a job interview might need to know. My favorite part, though, was the list of possible questions the interviewer might ask. After going through most of them, I felt a lot more prepared, and the interviewer actually asked some of the ones I rehearsed. Not having read this book beforehand would have been like not having studied for a test--I might have known some of the answers, but certainly not as many and not as well. So...read this book!

This book is intended to teach people how to go out in the real world and conduct a good job interview and aim for success in a career of their choice. This book is also geared toward making your interview sounding professional and adapting it to the job you have applying to and your career expertise. This book is filled with easy to read and practical advice for those who are "first-timers" in the working world. This book is mostly for younger people because it extensively describes all of the processes you need to go through when applying for a job including your personal job goals, getting to know the company you will be applying for, how to write follow up letters and most important the book outlines proper etiquette, what to wear etc. when you are being interviewed. This book focuses on "Your First Interview" This book is a short and simple outline of how people trying to enter the tough job market for the first time can enhance the interviewing skills to better your chances of job success. The purpose of this book is to ease your anxiety not add to the nervousness of your first job interview. It is designed to let the readers of this book know what to expect when walking into a job interview. "Your First Interview" will teach you also how to take charge of the interviewing process to make sure you have succeeded in selling yourself to the company and assure the company will hire you.

Most of the information offered in this book is common sense. There is nothing in this book you couldn't find on the web by searching for "interviewing tips"

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